



Parks and Recreation Department

ADA COMPLIANCE PLAN

1. Introduction

The 2010 ADA Standards for Accessible Design became effective on March 15, 2012. Based on the timeline of construction or alterations facilities will be required to meet the 1991 Standards, Uniform Federal Accessibility Standards (UFAS) or the 2010 Standards. The *Guidance on the 2010 2010 ADA Standards for Accessible Design* provides information on the applicable Standards.

Resource documents include:

- A. 2010 ADA Standards for Accessible Design, September 15, 2010
- B. Guidance on the 2010 2010 ADA Standards for Accessible Design, September 15, 2010
- C. Federal Register Part II Department of Justice 28 CFR Parts 35 and 35, September 15, 2010
- D. NRPA ADA Training Documents

2. Program Accessibility

The Department strives to have all programs, activities, and services accessible to interested customers. At the time of registration, customers are asked if there are any special needs that may require accommodation. Staff will review the needs on a case-by-case basis and take appropriate actions in order to meet any predetermined accommodation needs. Staff will review all the policies and practices that govern the administration of the programs, activities and services. Self-supporting programs may determine accommodations which present undue financial burdens that may result in the programs being postponed, canceled, consolidated, etc. at the discretion of the Department Director.

The Department includes an Access To All statement in the Civic Focus, a quarterly publication, delivered to all community households. This statement seeks information from residents on their accessibility needs for recreation services.



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3. Transition Plan

A. Requests for Accommodation

- i. Staff will assess all requests and determine appropriate response based on available funding.

B. New design, construction and alterations

- i. All new buildings/facilities design, construction and alterations shall meet the current Standards. Staff shall utilize professional consultants to ensure plans do meet the standards prior to implementation.

C. Existing buildings/facilities

- i. The City has established funds in the Capital Improvement Program five year budget for ADA Compliance. Funds are allocated on an annual basis beginning in 2017, the priorities for funding are:
 1. Respond to requests.
 2. Development and Implementation of Facility Compliance Plan
 - a. Identify and assess buildings which are utilized to provide programs, activities and services to the general public, including individuals with disabilities.
 - b. Identify and access park elements.
 - c. Develop an implementation schedule for improvements.

4. Communications

Determine all auxiliary aids and services to provide equally effective communications to individuals with disabilities.



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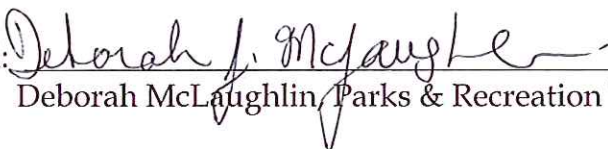
5. Compliance and Resolution Procedures

The Department will respond to all questions, concerns or complaints regarding access to programs and facilities in a timely manner as follows:

- a. Staff shall gather information and try to resolve concerns if at all possible. Staff shall forward information on the request and whether an accommodation was made to the Director within two weeks of receiving the request.
- b. If the request was not met, the Director or designee will meet with the customer to discuss the concern.
- c. Upon gaining an understanding of the request, the Director or designee will establish a timeline to investigate options and make a recommendation. The estimated timeline will be shared with the customer to provide an expected response time.

6. Complaints of Violations

The Assistant City Manager shall be responsible for investigation of complaints filed against the City of Miamisburg regarding alleged ADA violations. Staff shall forward all complaints of alleged discrimination in programs, activities or services provided by the Department to the Director for the Assistant City Manager to process. All information, documentation, and decisions pertaining to this procedure are CONFIDENTIAL and will be handled in a confidential manner in accordance with the Ohio Public Records Act.

Approval: 
Deborah McLaughlin, Parks & Recreation Director